



Exhaust Fumes Newsletter Early Day Gas Engine & Tractor Association Branch #245 Mar. 10, 2023

President's Message

Thank you to everyone who came out to the January Meeting in Olympia. We had a great group and a lot of great ideas and input. We have nominated an Election Committee to search for candidates for new officers. April and I have put together a detailed list of what it takes to host our events. You'll find this itemized list in this newsletter. I will be meeting with the Board to make suggestions on how to help divide these tasks into two or three person committees.

We planned a get together at my place in March but with so many conflicting events we have bumped to April 8th. Hope to see you for a fun gas up, BBQ and Club Meeting. Bring a potluck item, chair and an engine to play with if you'd like.

Dale

Board Meeting Minutes

Porta Potty needs, discussion about election of new officers, sub committees for running the show and events, discussion of the Show and Swap Meet guidelines were discussed.

George Rhodes, Brian Edwards, Jim Beeler, Mike Linnel, April Campbell, Dale Fye, Ben Lyon, Randy King in attendance.

General Meeting Minutes

Great meeting at the Harbor House in Olympia. Officer nominations were discussed and with Dale resigning, George expressed desire to step down as VP, Austin Lyon expressed interest in a Board position, Ben Lyon also expressed continued interest; Shirley wants to remain as Treasurer; It was voted on and a committee was elected to interview prospects. Dale, Mike King and George will talk to prospects. Purchasing club portapotties was discussed. Jim Beeler had been working on this behind the scenes and had a lead but wasn't getting a call back. New potties range from 800-1200. A budget of \$1000 was preapproved. George donated parking lot rope stantions, we voted on reimbursing him for those. Austin lead us in the flag salute at the end of the meeting. Potluck followed meeting and some members went to see the Tug Boat display after the meeting. 34 people in attendance

UPCOMING EVENTS

Mar 12 4x4 High Performance Swap Meet Puyallup

Mar 18 Almost Spring Swap Meet Puyallup

Mar 15-22 March Equipment Auction Chehalis

Mar 31-April 2 Portland Swap Meet @ Portland Expo Center

April 8th Branch 245 Gas Up, Meeting & BBQ @ Dale Fye's
201 SE Weston Rd Shelton, WA (360) 426-9299

April 26th Wednesday Branch 245 Swap Set Up Work Party

April 28-29 Branch 245 Spring Swap Meet Old Iron Park, Shelton WA

KING AG MUSEUM Thank you for your donation of 3 porta potties to the Branch 245 Club!

245 Event Planning Considerations

1. Basic Outline of Event
 - A. Outdoor Vendors
 - a. Sign Up Forms email or mail in advance.
 - b. Parking Coordinator
 - c. Collect Money and Flag Paid Vendors
 - B. Indoor Vendors
 - a. Sign Up Forms, email or mail in advance.
 - b. Layout Building in size blocks, number
 - c. Put Vendors in their numbered spots.
 - d. Collect Money and Flag Paid Vendors
 - C. Exhibitors
 - a. Sign Up Forms, email or mail in advance.
 - b. Verify EDGETA Membership
 - c. Manage arrival, unloading and vehicle parking.
 - d. Safety Inspection of stakes and ropes
 - D. Special Entertainment
 - a. Plan, pay and greet day of event.
 - E. Raffle Coordinator
 - a. Gather donations.
 - b. Sell Tickets
 - F. Vendor/Exhibitor Parking Areas
 - a. Mow, compact as needed, ask/notify neighbors.
 - b. Parking and Overall Traffic Flow
 - G. Camping Spaces
 - a. Mow, number spaces, collect payment.
 - H. Determine Leaders/Committees
 - I. Order Necessary Supplies
2. Meeting Locations
 - A. Determine a location, reserve, pay deposit, pickup key, clean room, drop off key
 - B. Notify Members in advance
 - C. Decide what the location requires for the meeting and bring those items from the club storage and return it to the club storage after the meeting.
 - a. Tables
 - b. Chairs
 - c. Coffee Pot / Supplies (This has been managed by the VP in the past)
3. Organize Work Parties
 - A. Determine Swap/Show Prep needs
 - B. Decide on food/coffee for swap
 - C. Buy fuel for any necessary equipment
 - D. Set up any needed tables, chairs & put away when done

Branch 245 Event Planning Volunteers/Committee Opportunities

1. Advertising

- A. Free / 60 days in advance, weekly reminders/ share
- B. Paid / two weeks in advance through event date
- C. Insurance Coverage Sent to neighborhood landowners 60 days in advance
- D. Specialty Groups Contact and Invitations

2. Signage

- A. Update Signs as needed
- B. Event Sign Placement
 - 1. Locations _____, _____, _____, _____
 - a. Put Out Schedule
 - b. Pick Up Schedule
- C. Onsite Sign Placement Schedule
 - a. Handicap Parking
 - b. Traffic Flow Lines/cones
 - c. Warning Signs, directional signs
 - d. Pick Up Schedule

3. Restrooms Order 60 days in advance, call 30 days in advance, call week of event

- A. Order Cleanings DATE _____ FOLLOW UP _____ FOLLOW UP _____
- B. Daily Monitoring / Supplies
 - a. AM _____ Noon _____ PM _____
 - b. AM _____ Noon _____ PM _____
- C. Pro-Cleaning Schedule Planning
 - a. Noon _____ PM _____
 - b. Noon _____ PM _____
- D. Pick Up Date _____ Time _____

4. Trash Cans

- A. Clean, add liner, set out
- B. Monitor Noon _____ PM _____ Noon _____ PM _____
- C. Pick Up, clean and return to connex
- D. Trash Disposal

5. Event Lines and Supplies

- A. Check Lime Machines, Lime, Posts, flags, marking paint, cones; repair/order as needed
- B. Exhibitor Spaces
- C. Vendor Spaces / Outdoor & Indoor
- D. Fire lanes
- E. Roadways
- F. Parking Lots

6. Tents, Tables, Benches, PA & Sound System, Speakers

- A. Check, Test and Repair
- B. Download Music for event in advance
- C. Location Set Up, avoid creating trip hazards
- D. Put Away after event

7. Special Activities, Items for Event

- A. Exhibitor's Dinner
 - a. Contact Food Vendor 90 days in advance, decide on menu
 - b. 30 days in advance decide on number of participants
- B. Ribbons and Trophies
 - a. Decided if needed, order in advance
- C. Demonstrations
 - a. Contact 90 days in advance and follow up for commitment
 - b. Arrange any payment needed
- D. Musicians
 - a. This has been replaced by the downloaded music at this time
- E. EDGETA Tractor Drive Certifications
 - a. Advertise in advance
 - b. Schedule Volunteers with Tractors
 - c. Set up driving course
 - d. Follow EDGETA Guidelines, process drivers, send in paperwork
- F. Co-Hosts Options
 - a. The Test of Time Club

8. Other Show Day Roles

- A. Build and tend a morning Fire
- B. Club Coffee Pot, donuts, ect.
- C. Registration
- D. Club Host Raffle Sales Table
- E. Membership
- F. Announcer's Tower Staff
- G. Show Director "concierge"
- H. Gate greeters
- I. Parade Coordinator
- J. General Grounds Clean Up during and after event

9. Club Equipment Considerations

1. Forklift Maintenance and Fuel before each event
2. Connex Organization
3. Sign organization
4. Store & Dispers all items appropriately.

Branch 245 Officers

President:

Dale Fye (360) 426-9299

Vice President:

George Rhodes (253) 405-8077

Secretary:

Ben Lyon (360) 621-9219

Treasurer, membership

Shirley Miller (360) 580-2273

Safety Director:

Ed Murphy (360) 239-2271

Donations Coordinator

Frank Stricklin (360) 842-7231

Nomination Committee

Mike King (360) 265-4294

George Rhodes (253) 405-8077

Frank Stricklin (360) 842-7231

Board of Directors

Jim Beeler Ken Christensen Mike Linnell Brian Edwards Randy King

**March Equipment
Consignment Auction**

Online bidding active
Wednesday, March 15th
through Wednesday,
March 22nd @
clmauctions.hibid.com

Preview Weekend
Saturday & Sunday,
March 18th & 19th -9 am
Chehalis Livestock Market

328 N Hamilton Rd, Chehalis, WA

to 4 pm

EARLY DAY GAS ENGINE AND TRACTOR ASSOCIATION BRANCH #245 MEMBERSHIP FORM

NAME _____ CLUB DUES \$15 X _____

SPOUSE _____ NATIONAL EDGETA DUES

YOUTH 12-16YRS _____ (IF YOU SHOW) \$17 X _____

OTHER(S) _____, _____ TOTAL DUE \$` _____

ADDRESS _____

CITY _____ ST _____ ZIP _____

PHONE _____ PHONE _____

EMAIL _____

PLEASE SUBMIT THIS FORM WITH PAYMENT TO OUR MEMBERSHIP DIRECTOR:

CHECKS PAYABLE TO: EDGETA BRANCH #245

SHIRLEY MILLER 1054 NORTH RIVER ROAD COSMOPOLIS WA 98537



VENDORS SIGN UP FORM

EDGETA Branch #245 Swap Meet Sign Up Form

Vendor's Name _____
 Address _____
 City _____ ST _____ Zip _____
 Phone _____ alt _____
 Email _____

Please select those you'll be participating in:

- _____ SPRING EDGE&TA SWAPMEET APRIL 28 29th 2023
 _____ PIONEER POWER SHOW & SWAPMEET JULY 14-16 2023
 _____ FALL EDGE&TA SWAPMEET OCTOBER 28th 2023

NOTES

VENDOR OPTIONS	QTY	PRICE	DAYS	TOTAL	
Indoor Tables	2 x 8	\$20 x _____	\$ _____	SPACE #S _____	
Indoor Booth	8 x 8	\$30 x _____	\$ _____	SPACE #S _____	
Outdoor Space	10 x 10	\$30 x _____	\$ _____		SET UP DAY NOON DAY BEFORE OR PRIOR TO 9AM DAY OF EVENT
Outdoor Space	10 x 20	\$50 x _____	\$ _____		NO CAMPING WITH YOUR BOOTH DURING THE PIONEER POWER SHOW DATES
Total			\$ _____		

CAMPING AND VENDOR INFO (360) 490-8441

____ As a vendor, I accept full responsibility for myself, the safety of participants and shoppers in my booth space, anyone assisting me at this event and the representation of products I am selling. I hold harmless the host club(s), the clubs' directors, hosting company and property owners for any injury claims or litigation and any damages, losses or injuries that I may incur as a vendor participating at this event.

____ I understand that participants and vendors may bring a leashed, nonaggressive dogs and dogs can act out of the ordinary for unknown reasons. I acknowledge, understand and accept and hold harmless the host club, club's directors, hosting company and property owners for any injury claims or litigation and any damages, losses or injuries that I may incur as a vendor participating at this event

Please read, initial both releases and sign/date below. Call with any questions prior to returning your form.

 Sign Date

READ, INITIAL, SIGN & MAIL THIS FORM TO attn Vendor Coordinator / EDGETA Branch #245

Old Iron Park
11 E Johns Creek Drive
Shelton, WA 98584

PAYMENT REC'D _____



Editor Branch 245 Newsletter
11 E Johns Creek Drive
Shelton, WA 98584 (360) 490-8441

Mail To: Club Member

PLEASE VISIT THE KING AG MUSEUM!

